

MEETING MINUTES  
Staff Advisory Committee  
October 5, 2016  
Room 75 Morrill Hall of Agriculture  
3:00 p.m. – 5:00 p.m.

Attended: Hynes, Reed, McLain, Phillippo, Reasoner, Miller, Foster, DeSander & Wilson

1. Meet and Greet with Dean Ron Hendrick

a. Introductions

Welcomed the Dean, everyone introduced themselves and Sharon provided a brief overview of the committee, its purpose, highlights and current year focus.

b. Brief overview

The Dean (likes to be called Ron) spent about 40 minutes talking about his first 90 days, what we will need for the next 5 years, importance of people and their pathways for professional success, effective communication. He said he is 50% coach and 50% cheerleader and also agrees with recognition to others outside the raise process such as the Staffer of the Month and Staff/Team of the year awards. His goal is to help obtain more stories about good things going on in CANR so asked the committee to always feel free to let him know so he can pass along. An example was provided...if we are aware of faculty/staff receiving an award pass along as we will want to highlight in the Dean's Corner. He is seeking ways to better support students. His style is to work with departments and expects they will communicate with their faculty and staff, and many other highlights. In summary he shared the following key priorities:

- Diversity/Equity and Inclusion and steps to get there (75% of priorities boil down to people; wants to engage people at their highest level skill set and create pathways for promotional development
- Modern research facilities
- More effectiveness on how we communicate internally and externally
- Graduate Educations – more TA's

- Philanthropic resources needed
- Wants an environment for people take risks and its okay to fail (of course within reason!)

Ron expressed his pleasure in working with our committee and the role we have representing the staff of CANR.

## 2. Update on award nomination packet ready to post – Sharon

Final draft was submitted to ANR for review. E. Gianiodis to update website with new forms and send out notice from the Dean. \*sent 10/7\*

## 3. Toys for Tots – Heather

Heather reviewed the box locations we had last year, will connect with a few new locations to draw in more area within zones. Box locations are listed on Toys-for-Tots site.

There will be follow up discussion at future meetings to determine alternate areas of community support.

## 4. Finalize survey questions – next steps – Colin/Sharon

Reviewed survey questions one by one, changes were noted and Colin will/has updated and sent out for feedback. Questions will be sent to the Dean's office for final review before survey is sent out.

Kris made a request to HR to provide data on how many staff have utilized their Ed Assist dollars. Credit only, non-credit, and combination.

## 5. Other business

October Staffer of the Month James Vatter – Fisheries and Wildlife, Rene will submit to E. Gianiodis for Dean's newsletter.

There was discussion about putting together instructions/outline for the various events that this committee does. Purpose is to document what we do and be able to pass this information on to new members who take over these events and to keep our history.

Utilize the "S" share drive that was created called SAC to create folders for each event.

Rene Wilson shared with us that she may have to step down due to a change in her work situation. We will need to fill the Secretary role and

need someone to take over the Staffer of the Month event. Rene will be happy to talk with anyone who is interested in either of these duties. Both require little time commitment, but valuable to the committee.

We want to thank Rene for all she has done while she served on this committee.

**Action Items:**

Kris to send Dean Hendrick copy of last survey questions and results

Kathryn will make connection for possible basketball ticket dates

Review website for corrections – pass along to Colin cc myself and Kris